

Memo No.- 778- DYS/2S-57/2015

Dated – 26/05/2016

NOTIFICATION

Sub : Guidelines for YCTC for OEM Courses by HPE

The Youth Services Department , Govt. of West Bengal in 1996 decided to set up Computer Training Institutes in collaboration with private entrepreneurs to cater to the increasing needs of automation & Computerisation resulting in a huge demand of qualified Computer Professionals. At present, over 1000 such centres are already in operation in West Bengal and are imparting over a dozen different computers and IT related courses to tens of thousands of youth annually.

While the courses are being run across the different centres using a uniform curriculum, but the department realises that some of these courses may be dated and there exists a scope to update the same. So as to ensure that such updates are based on industry requirements and are in line with latest advances in technology, Department of Youth Services, West Bengal have decided to engage with **Original Equipment Manufacturers (OEMs)** for Hardware and Software certification experience who would be willing to be Industry partners. As industry partners, the OEMs are expected to provide latest curriculum, train trainers at YCTC and provide industry certificates to students who enrol and complete such updated courses

Now, Department of Youth Services, West Bengal has decided to partner with renowned Information Technology company, **M/s. Hewlett Packard Enterprise India Private Limited (HPE)** to offer the following HPE Certified courses at the Youth Computer Training Centres .**This is to be kept in mind that these courses are optional , not compulsory** . Candidate of YCTC can only avail this course after completion of our existing course .

The course duration and course fees against each of these courses are mentioned alongside.

SN	Course Name	Student Fees	Duration
1	Accelerated Program on Open Source Applications (APOSA)	3,500	50 Hrs
2	Accelerated Program on Computer Programming (APCP)	3,900	60 Hrs
3	Accelerated Program on Mobile Application Development (APMAD)	4,100	60 Hrs
4	Accelerated Program on IT Connected Devices (APICD)	3,500	50 Hrs
5	Accelerated Program on Advanced Networking (APAN)	3,500	50 Hrs
6	Accelerated Program on Data Center Technologies (APDCT)	5,000	60 Hrs

YCTCs can offer these programs upon completion of mandatory training and certification of their trainers by HPE.

Deliverables of HPE :

1. Promotional activities across the districts to carry out marketing activities in order to create awareness about the launched program. Marketing activities consist of district level connect program, press advertisement, electronic advertisement etc.
2. Delivery of Train the Trainer Program through the engagement of a HPE Training Authorized Partner, which is a continual process.
3. Training content development, printing and distribution.
4. To prepare and supply training kit which will have Books, Notepad, Pen etc.
5. Joint Certification along with Youth Services Department, Govt. of WB.
6. Course curriculum/syllabus upgradation from time to time.
7. Project Management, processes monitoring through dedicated helpdesk.

A share of the Course fee will have to be paid to HPE for their deliverables in addition to the state's share of fees to be deposited to the state exchequer by the YCTCs. The following three tables detail out the fees sharing amounts :

Stakeholder's Share for Panchayat Area								
SN	Course Name	Student Fees	Duration	Govt Share @ 10%	HP Share	ST @ 14.5%	HP with Service Tax	YCTC Center Share
1	Accelerated Program on Open Source Applications (APOSA)	3,500	50 Hrs	350	1,200	174	1,374	1,776
2	Accelerated Program on Computer Programming (APCP)	3,900	60 Hrs	390	1,400	203	1,603	1,907
3	Accelerated Program on Mobile Application Development (APMAD)	4,100	60 Hrs	410	1,400	203	1,603	2,087
4	Accelerated Program on IT Connected Devices (APICD)	3,500	50 Hrs	350	1,200	174	1,374	1,776
5	Accelerated Program on Advanced Networking (APAN)	3,500	50 Hrs	350	1,200	174	1,374	1,776
6	Accelerated Program on Data Center Technologies (APDCT)	5,000	60 Hrs	500	1,600	232	1,832	2,668

Stake Holder's share for Municipal Area								
SN	Course Name	Student Fees	Duration	Govt Share @ 12%	HP Share	ST @ 14.5%	HP share with tax	YCTC Center Share
1	Accelerated Program on Open Source Applications (APOSA)	3,500	50 Hrs	420	1,200	174	1,374	1,706
2	Accelerated Program on Computer Programming (APCP)	3,900	60 Hrs	468	1,400	203	1,603	1,829
3	Accelerated Program on Mobile Application Development (APMAD)	4,100	60 Hrs	492	1,400	203	1,603	2,005
4	Accelerated Program on IT Connected Devices (APICD)	3,500	50 Hrs	420	1,200	174	1,374	1,706
5	Accelerated Program on Advanced Networking (APAN)	3,500	50 Hrs	420	1,200	174	1,374	1,706
6	Accelerated Program on Data Center Technologies (APDCT)	5,000	60 Hrs	600	1,600	232	1,832	2,568

Stake Holder's share for Municipal Corporation Area								
SN	Course Name	Student Fees	Duration	Govt Share @ 15%	HP Share	ST @ 14.5%	HP share with tax	YCTC Center Share
1	Accelerated Program on Open Source Applications (APOSA)	3,500	50 Hrs	525	1,200	174	1,374	1,601
2	Accelerated Program on Computer Programming (APCP)	3,900	60 Hrs	585	1,400	203	1,603	1,712
3	Accelerated Program on Mobile Application Development (APMAD)	4,100	60 Hrs	615	1,400	203	1,603	1,882
4	Accelerated Program on IT Connected Devices (APICD)	3,500	50 Hrs	525	1,200	174	1,374	1,601
5	Accelerated Program on Advanced Networking (APAN)	3,500	50 Hrs	525	1,200	174	1,374	1,601
6	Accelerated Program on Data Center Technologies (APDCT)	5,000	60 Hrs	750	1,600	232	1,832	2,418

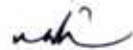
The rollout Process will consists of the following steps which each YCTC has to follow:

- There will be training sessions to be conducted initially by HPE for YCTC trainers at

District Headquarters. YCTCs will have to attend the same and train their people.

- YCTCs to Register with details like centre details and contact's name, user ID, phone number, email, mobile number, etc. with HPE through an online system.
- The nodal office will verify the training providers and training Centres, after completing the verification process the centre will get the verification message and mail along with User ID, Password and other information.
- YCTCs to Register all students admitted in these courses on the HPE portal through an online application form with details like name, user ID, phone number, email, mobile number, course registered for etc.
- YCTCs have to make payments of HPE share of the fees for each of the Registering students through online/off lines modes.
- After completion of application & payment, an acknowledgment with unique registration number will be generated and will be sent to the registered mobile number of the Students, YCTC and acknowledgment copy will send to the email address of the student & YCTCs.
- Between one month and at least 15 days before the examination of the candidates, YCTCs has to ensure that State's share of fees for each of the candidate for that examination schedule has been submitted through the GRIPS portal. A scan copy of the bank validated challan needs to to be uploaded evidencing such payment.
- YCTCs will block their computer labs for the exam.
- YCTCs will organize all logistics required for the exam – requisite PCs, connectivity, power, etc. at their centre as per the examination schedule.
- YCTCs will prominently display exam schedule to students in their premises
- YCTCs will provide students with a printed online exam ticket
- YCTCs will appoint exam invigilator(s) and ensure that they are trained & certified by HPE.
- YCTCs will facilitate any other activity required for successful conduct of exam
- YCTCs will display exam results after the same have been declared
- YCTCs will take printouts of the exam results and certificates from the secured portal and distribute the same to the students.

This process will be effective from July , 2016.



Director, Youth Services

Memo No.- 778/1(4) - DYS/2S-57/2015

Dated – 26/05/2016

Copy forwarded for information and taking necessary action to the –

1. District Youth Officer , _____ (All).
2. Law Officer in Administrative Charge of SYC , Moulali .
3. PS to the Principal Secretary , Youth Services .
4. Authorised representative of M/S HPE .



Director, Youth Services